



Ingraham Performing Arts Booster Meeting

Jan. 8, 2018 7:00 –8:30 p.m.

Minutes

- Welcome, Introductions & Minutes Approval: Date added for Student Showcase Feb 2, 2019 Minutes approved
- Teachers' Report (Heidi, Katie and Shane)
 - Heidi: Theatre Program will begin performances of the Crucible next week. Will need the usual concession volunteers. Need to distribute posters in the community. Performance will be in the Auditorium with the audience on the stage. Performance will be in the round. Will have a field trip to Ashland Oregon in April for three nights, four shows and clinics.
 - Orchestra Program: Working on small group, eclectic chamber works. There will be two festivals coming up in March: March 8 CWU Orchestra Festival and March 16 WWU Festival.
 - Katie Choir Program: Bellevue Jazz Festival January 26, (perform in the morning, evening concert optional) Solo Night Feb 12, Solo and Ensemble competition in February, Lionel Hampton Festival February 21-24th, DeMeiro Jazz Festival in Edmonds March 7th, High School Choral Festival March 26th, and PLU Treble Choir festival March 8.
 - Shane Band Program: January 25th Basketball game will host 8th graders for pep band. Will be going to Lionel Hampton Feb 21-24th. Entering Jazz 1 in Essentially Ellington for the first time. Hope to be able to get some critique or even a clinic out of it. Working on material for Feb 13th concert.
- Treasurer's Report (Dophie)
 - Profit/Loss Statement Benefit Concert was big success. Brought in \$6248 including food sales. Also sold \$310 in seat cushions. Need to know how many cushions left for inventory as assets. Having difficult time tracking what are General Donations versus Direct Ask donations. Also, no report yet as to online donations. Alliance for Education is unresponsive to inquiries. Jason and Dophie to follow up with AFE to determine where the online donations are going.
- Fundraising/Student Showcase (Mark.)
 - Benefit Concert Wrap Up: Seat cushions sales did well.
 - Student Showcase Planning: Mark brought task/assignment sheet derived from last year's showcase. Items that need immediate attention include: advertising, banquet license (Carrie), Beer and Wine donations and procurement, Renting linens, insurance (Jason), theme "Razzle Dazzle" in keeping with the Spring Musical "Chicago" Sally will handle decorations with help from Sarah and Ruby. Cristina will do the Desert Dash, Sarah do handle the raffle. Deanna to handle shopping and pickup of food etc. Will need to view venue again. Brian Hamman will handle ticket/auction software. Teachers to come up with program with 3 short sets (20 min) with breaks for Desert Dash, Raffle winner announcement and testimonial by students followed by Raise the Paddle. Jason has a gift certificate for Jazz Alley that he will donate as a bonus during the Raise the Paddle. Asks that others think of gathering similar bonuses. Sub-committee will meet Jan 22 at 6 pm at Hell Bent Brewery to plan and follow up on progress.
- Volunteer Needs (Rachel.)
 - Crucible: will need normal concession volunteers and sell seat cushions
 - Student Showcase: Mark will come up with volunteer list from task sheet but will need set up, clean up, servers, and ticket takers to start with.
 - Band Concert Feb 13 will need Concessions and Stage Hands
 - Choir Solo Night on Feb 12th will need concessions volunteers
- FOI Liaison Report (Sara) Meeting is tomorrow so nothing to report other than the FOI will put a moratorium on advertising their auction in the week before our student showcase.
- Liaison Reports (All)
 - Band- nothing additional
 - Choir- will perform three songs at MLK assembly
 - Drama-There will be someone filming the Crucible to create DVDs for parents to purchase. Will be planning another Cabaret night possibly in April. Angela will reserve picnic area at Carkeek Park for cast party for Spring Musical. Will advertise the student showcase in the program for the Crucible.
 - Orchestra-will work on reaching out to middle schools with info on Ingraham's programs.
- Communications PR Needs (Frank.) Frank has stepped down to attend personal obligations. Deanna Meyerhoff will step in to be Communications Chair. Thank you to Frank and Deanna!

Upcoming IPAB Meetings: 2/5, 3/5, 4/2, 5/7,7 p.m., Band Room.

Upcoming Events: Student Showcase: February 2, Concert Dates: February 13th, Spring: March 26th, 28th and April 3rd; Big Band Dance Mar. 8th; Summer: June 11th, 12th, and 13th. Band and Choir: Lionel Hampton Jazz Festival Feb. 21—24; Drama-- Winter Play—Crucible: Jan17th, 18th, 19th, 25th, and 26th; Spring Musical--Chicago: May 30th, 31st, June 1st, 7th, 8th, 9th

*"The purpose of this organization is to support the performing arts at
Ingraham High School by providing volunteer efforts and financial support to the
programs, staff, instructors, and students."*

Meeting Norms: start on time; adhere to agenda; adhere to speaking order; come prepared; assume positive intent; stay true to organization's purpose.