



Ingraham Performing Arts Booster Meeting

Dec. 2, 2018 7:00 –8:30 p.m.

Minutes

- Welcome, Introductions & Minutes Approval: Correction made to date of FOI auction to March 30th from March 20th. Minutes approved.
- Teachers' Report (Heidi, Katie and Shane)
 - Katie: Preparing for Benefit Concert. Katie suggests having the choir perform carols during the dinner portion of the Benefit Concert. Board agreed that this was a great idea. December 20 the Vocal Jazz and Treble Choirs will be caroling at the PNW Ballet production of the Nutcracker and will get in to see the Ballet as well. December 8 the Treble Choir will perform at the Green Lake Lumineer Festival at 6pm at the Green Lake Community Center. February 9 the Treble Choir will take part in Solo and Ensemble Competition and has the Lionel Hampton Jazz Festival coming up. Katie believes she has necessary volunteers for all activities
 - Shane: Preparing for the Benefit Concert, tickets should have gone home with students to sell. Schedule of Basketball Games is up and kids should be signing up for three games each. Husky Band was at Ingraham Monday night recording. Also, will have the Lionel Hampton Jazz Festival May need a chase vehicle to transport two bass that may not fit on the charter bus.
- Treasurer's Report (Dophie.)
 - Profit/Loss Statement- Dophie absent
- Fundraising Report (Mark)
 - Benefit Concert: Will do 5-minute give rather than 10 minutes. Same format with drum line and Board Members passing basket around to collect donations. Will total and give final amounts raised before final performance. Will sell pizza, bahn mi, drinks and concessions. Jason would like to have IPAB website address on big screen during the 5 minute give as well as printed in program for people to donate online. Will need cash box from Dophie for the dinner items.
 - Student Showcase: The Latvian Community Center has been booked, check has been given. Setting is more intimate, warmer and has sound system, separate area for students. Will need kitchen and the Latvian Center provides tables and chairs. There is also a nice bar area. We will need to rent linens. Sub-Committee to plan the event will be launched at the next meeting. Teachers to set the performances but stress more lively and upbeat performances. Should allow for time for students to tell about the benefits they receive from IPAB and what the programs mean to them. Incorporate Chicago performance. Jason to reach out to Brian Hammon to see if he will assist again with the ticket sales and cashier duties at the performance.
 - Seat Cushions Update: Hoping to have the cushions in time for the Benefit Concert for sales. Size we initially chose was not available, so the vendor agreed to provide the next size up at the same price. Color will be blue instead of black.
- Volunteer Needs (Rachel)
 - Benefit Concert: Shane will need 4 stage hands for the concert. We will need 3 set up people to set up the stations and the tables and chairs for dining. Will need 6 volunteers to handle the sales of the pizza, bahn mi and concessions throughout. Will need donations of concession goods and also three or four to clean up after. Sara will pick up the Bahn Mi, Jason will get the pizza and drinks, Sally and Sara will bring coolers. Sally to bring ice. Will also need to bring creamer for the coffee, table cloths and check on paper good supplies. Teachers to get students to handle ticket sales at the event. Keep dollars separate as ticket sales go through ASB account.
- FOI Liaison Report (Sara) : FOI agreed to have Giving Tree for the holidays under their umbrella for ASB.
- Liaison Reports (All)
 - Band: Deanna was able to get a bio from Shane for concert programs. Deanna mentioned efforts to get events on IPAB Facebook calendar
 - Choir: Katie to work with Christina and Deanna to do her own bio for programs
 - Drama: Angela/Kristina: Heidi will be taking 40 kids to Ashland for the Shakespeare Festival and will see 4 plays and do a workshop. May need scholarships from IPAB. Chicago is fully cast. Has a double cast so will be adding two shows so that each cast will have 4 performances each.
 - Orchestra: Ruby absent.
- Communications PR Needs (Jason for Frank) Will need announcement in to Mary by Thursday in order to make it in the Friday Announcement. Will try to get poster out and put out a reminder regularly to promote the Benefit Concert. Include info that there will be food for sale and to bring cash. Shane has advertised at the Middle Schools and sent some tickets out to them as well.
- "Bake Sale" Discussion (All): Kristina Selsel leads discussion to clarify what the goals and purposes of the "bake sales" held at the various performing arts events are. Are they to raise money, to feed hungry kids and parents, to create social bonds or other? Consensus is all of the above. Issues are raised with the disparity of effort in creating baked goods as opposed to money we bring in. Is it fair to assume that working parents should put efforts into home baking goods to sell for little cash? Does it rely too much on the stereotype of stay at home moms baking away. Discussion then moved to the different approaches for bake sales. Band sells baked goods throughout the performances, Choir uses the concessions as part of a reception after the concert, drama has hit or miss sales and seems to have less enthusiasm for bake sales. Perhaps because they have several performances over many nights with same performers each night it is harder to garner sustained support for bringing concessions. Teachers expressed the value of the social bonds that are created by people gathering and lingering before and after the event. Regular concert concessions tend to bring in a healthy sum of money, over \$1000 for the first concert series over three nights, for IPAB fund while Drama funds go directly to ASB account as the students handle the concessions. Current income budgeted for concert concessions is \$4000.00. In the end the value received is not negligible and efforts should be made to stress that goods provided need not be home made. Instead of the presumptive title of "Bake Sale" we should make an effort to call them concert concessions which is more in line with professional theatre performances.

Upcoming IPAB Meetings: 1/8, 2/5, 3/5, 4/2, 5/7,7 p.m., Band Room.

Upcoming Events: Concert Dates: Benefit Concert (all groups): December 14th; February 13th, Spring: March 26th, 28th and April 3rd; Big Band Dance Mar. 8th;

Summer: June 11th, 12th, and 13th.

Band and Choir: Lionel Hampton Jazz Festival Feb. 21—24; Drama-- Winter Play—Crucible: Jan17th, 18th, 19th, 25th, and 26th; Spring Musical--Chicago: May 29th, 30th, 31st, June 1st, 7th, 8th, 9th

*"The purpose of this organization is to support the performing arts at
Ingraham High School by providing volunteer efforts and financial support to the
programs, staff, instructors, and students."*

Meeting Norms: start on time; adhere to agenda; adhere to speaking order; come prepared; assume positive intent; stay true to organization's purpose.