



# Ingraham Performing Arts Booster Meeting

## May 7, 2019 7:00 –8:30 p.m.

### Minutes

- Welcome, Introductions & Minutes: Minutes approved
- Teachers' Report (Heidi, Katie and Shane)
  - Heidi: Orchestra has its final concert of the year coming up June 11, currently holding auditions for fall for Symphony. Will have a Chamber Orchestra class during 0 hour next fall. It will be a strings only advanced class, must audition and not open to 9<sup>th</sup> graders Drama is having a fundraiser Cabaret on May 10<sup>th</sup> and will be a tribute to Bob Fosse's work. It is a student run production. May auction off a walk on roll in a musical and will announce next year's productions. Chicago is coming up for end of this month and beginning of June. Trip to Ashland went great. 38 students made the trip
  - Shane: Band will be marching on the 17<sup>th</sup> of May in the Ballard Syttenden Mai Parade. On Saturday the 18<sup>th</sup> the Band will head to Victoria for the Victoria Day parade and festivities. Will return on Monday the 20<sup>th</sup>. Bands will have their final concert June 12<sup>th</sup> and will also perform at Graduation
- Treasurer's Report (Dophie)
  - Profit/Loss Statement Does not reflect April's activity as the April statement has not arrived. More donation money has come in as well as \$500 in matching funds. The Showcase costs were less than expected. Deficit is not as large as it was thought to be last month.
  - 2018/19 Expense Discussion; The Board and teachers reviewed what expenses are still needed for the remainder of the year. Uniforms were not purchased this year so the \$2000 for that item was not utilized. We may need a sound equipment for the musical. Scholarship funds will also be needed for Ashland and Victoria trip.
- Fundraising Report (Mark and all)
  - To ask or not to ask: Mark reports that he has consulted some experienced fundraising personnel who recommend asking at every opportunity To that end Mark and Jason will work to attend the Musical production and possibly the student fundraiser to put forth additional pleas for donations. Heidi to coordinate to find a way to do it in such a way as to not detract from the atmosphere she intends to create for the musical. It was suggested that a sign-up sheet be created so that Board members can sign up to attend and make the pitch for funds, sell seat cushions and put up the donation box. Students will handle the concessions. Angela suggested another Direct Ask to parents of Drama students.
- Open Board Positions (All)
  - Positions: Vice President, Secretary, Treasurer, Liaisons for Orchestra, Drama and Choir
  - Ideas: Jason has spoken to Eagle Staff and will reach out to Whitman (Shane will also touch base with them)
  - Welcome Wagon, June 19 Board members are encouraged to attend to speak to incoming parents and students about IPAB
- Volunteer Needs (Rachel)
  - Will need Sign Up Genius for concessions for all Chicago Performances, Cast Party for last day of the Chicago production at Carkeek, June 1 will be a double performance and Heidi is hoping that parents could donate a dinner so that the performers can stay on campus to eat in between performances. Will need food, volunteers to help with cast party and previously mentioned tasks at Chicago performances.
  - Will need Sign Up Genius for the Concert Series June 11, 12, and 13<sup>th</sup>
  - Shane may need chaperones for the Ballard Parade: Sally and Deanna volunteered.
- FOI Liaison Report (Sara) The next Family Education meeting on May 20 will feature Dr. Laura Kastner with the subject being « Launching into Adulthood »
- Liaison Reports (All)
  - Band: Covered earlier
  - Choir: Tina absent
  - Drama: Cast party for final Chicago performance day will be at Carkeek again. Will reveal new season program at the Cabaret night
  - Orchestra: Ruby absent
- Communications PR (Deanna.)
  - IPAB Website Update : Rachel and Deanna will continue to coordinate and move forward with creating IPAB website
  - Heidi brought posters to distribute for Chicago. Will provide digital copies for Deanna as well as for the Cabaret
- Summer and Fall Meetings (All) Discussed whether Summer meeting should be held in June or later in the summer. Collective agreement that July was out, June was too busy for teachers and does not provide enough time to determine financial needs for the programs for next school year. Agreed on a mid to late August meeting near when Band Camp starts up and teachers and students are returning. This would be to create the budget. First Fall meeting would be the 2<sup>nd</sup> Wednesday of September and future meetings will move to the 1<sup>st</sup> Wednesday of September to accommodate more schedules.

**Upcoming IPAB Meetings:** Summer Meeting (TBD) September 11, 2019 and continuing on first Wednesday of each month moving forward.

**Upcoming Events:** Concert Dates: June 11<sup>th</sup>, 12<sup>th</sup>, and 13<sup>th</sup>; Spring Musical--Chicago: May 30<sup>th</sup>, 31<sup>st</sup>, June 1<sup>st</sup>, 6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup>

*“The purpose of this organization is to support the performing arts at Ingraham High School by providing volunteer efforts and financial support to the programs, staff, instructors, and students.”*

**Meeting Norms:** start on time; adhere to agenda; adhere to speaking order; come prepared; assume positive intent; stay true to organization's purpose.