



**Meeting Norms:** start on time; adhere to agenda; adhere to speaking order; come prepared; assume positive intent; stay true to organization's purpose.

#### Minutes: May 1, 2018

- Welcome & Approval of Minutes: Minutes reviewed and approved
- Teachers' Report
  - Heidi Oveson: Orchestra preparing for final concert on June 12<sup>th</sup> which will be a concerto concert and Dvorak's 9<sup>th</sup> Symphony. Auditions for next year's Orchestra will take place in June and there is already a good deal of interest from incoming students. Musical Theatre had 6-hour rehearsal and made through the whole show. This Friday the 4<sup>th</sup> will be the Cabaret Night in the Library with solos and mocktails. They will auction off some items to raise money for the sound system for the musical. There will be an upcoming dress rehearsal on the 22<sup>nd</sup> after school which will run until about 7pm and will need parents to provide snacks for the 95 kids participating.
  - Katie Wood: Treble Choir went to UW last week for the Festival of Choral Excellence which involved workshops and classes with choral composers. The Concert Choir will be going to MOPOP for a workshop with a clinician and a performance. Vocal Jazz and Treble Choirs will be going to CWU on the 18<sup>th</sup> for a Jazz Festival Program. Will have final concert on the 14<sup>th</sup> of June and a solo night some time in June
  - Shane Henderson: Great trip to San Francisco. Went to Alcatraz and indoor activities on the first day, took part in a clinic at Stanford, attended the San Francisco Symphony's performance of the original Batman movie score with the movie playing on big screen. Placed 1<sup>st</sup> among high schools at the Band Festival and also received the Esprit D Corps award. Had their concert at Pier 39 and went to Ghirardelli Square on Sunday. Jazz Bands 1 and 2 are combining for the June 13<sup>th</sup> concert, will have monster themed music for Symphonic Band and Wind Ensemble including Godzilla vs. Las Vegas.
- Treasurer's Report (Bob)
  - Profit/Loss Statement: New donations have continued to come in bringing our income well over our projections from the beginning of the year. Time to start spending. Discussed funding the additional accompanist for Choir next year, band needs 10 new uniforms and department needs two new piano benches.
- Board Elections (Shelley):
  - Jason Phillips, President; Sara Mahlin, Vice President; Mark Richards, Fundraising Chair; Sally Hiserman, Secretary: Slate of Board members are elected unanimously
  - Non-Elected Positions:
    - Rachel Stamm, Volunteer Coordinator; Angela Macey-Cushman, Drama co-Liaison; Ruby Grynberg, Orchestra Liaison; Tina Vaamond, Choir Liaison; Deanna Meyerhoff, Band Liaison
    - **NEEDED:** Treasurer, communications chair, drama co-liaison. Ruby Grynberg volunteered for Communications Chair.
- Summer Board Meeting (Jason.)
  - Suggested dates: Jason to send out email with either a poll or possible dates to consider
  - Agenda suggestions: Budget, Fundraising, Student Showcase revamp
- Sandwich Board Update (Jason)
  - Jason provided estimate and mock up of two different designs for the Sandwich Board. Estimate is roughly 200 for one board. Board determined that two boards would be useful and chose example B. Rachel to check her sources of sandwich boards for cost comparison.
- Volunteer Needs (Jim)
  - Musical: Will need concessions, parents to deliver food for dress rehearsal, cast party potluck at Carkeek Park and volunteers to distribute posters about town
  - Band parades: Will need 2 additional parents for both the Ballard Parade on the 17<sup>th</sup> and the Port Townsend Parade on the 19<sup>th</sup> to chaperone on bus and carry water/supplies along route
  - Final Concerts: stage hands and concessions for each. Bahn Mi sandwiches and sodas will be sold as well
  - Welcome Wagon (June 5<sup>th</sup>) Should have Board members present and have Jason speak. Shelley and Sally will also attend. Mark suggested ID badges for Board Members to wear at various events.
- Communications/PR Needs (Kathleen)
  - Ideas for increasing the reach/effectiveness of IPAB communications: Share the newsletter on individual group sites as well as the IPAB and FOI facebook pages. Link on FOI page as well. Once a month as a goal for the newsletter is sufficient.
- Check in with liaisons (Ruby, Erin & Angela)
  - Ideas for back-to-school student gatherings: Should have gatherings for each individual group. Summer BBQ will be just for band, Ruby to hold her social for Orchestra and choir and theatre to come up with own events. Suggestion to do the September IPAB meeting at Lantern Brewing Co again in lieu of a formal meeting. Ruby working on advertisement pages for programs to generate interest from community in performances. Erin, Angela and Shelley to do inventory of IPAB supplies and organize them on the 11<sup>th</sup>. Suggestion for a dedicated hot water urn for tea and hot chocolate.

**Upcoming Events:** Summer concerts: June 12 (orchestra), 13 (band), 14 (choir) Choir: May 8 – MOPOP, May 18 – Vocal Jazz festival @ Central; Band: Parades – May 17<sup>th</sup> & May 19<sup>th</sup>; Drama: Cabaret – May 4<sup>th</sup>, Fiddler on the Roof: May 24, 25, 26, June 1, 2, 3

*"The purpose of this organization is to support the performing arts at Ingraham High School by providing volunteer efforts and financial support to the programs, staff, instructors, and students."*